

NON-LEGAL NOTICE

Statements of Qualifications

NOTICE is hereby given that the **Claiborne County Board of Supervisors, Claiborne County, MS** intends to solicit Statements of Qualifications for Professional Grant Preparer and Grant Administration Services on the Mississippi Home Corporation HOME Grant. Packages will be accepted until the hour of **9:00 a. m.** local time on **Monday, July 16, 2018** at the office of the **County Administrator, 510 Market (Matt Ross Administration Building, 2nd Floor) P. O. Box 689, Port Gibson, MS 39150. Qualifications will be read during the regular Board Meeting of the Claiborne County Board of Supervisors on Monday, July 16, 2018 at 10:00 a. m.**

The selected firm must have proven ability to effectively implement the rules and responsibilities related to the HOME -Homeowner Rehabilitation Program.

Those desiring consideration should submit proposals by the time and date stated above and must include the following:

1. Qualifications: List of qualifications of each staff to be assigned to the project.
2. Experience: Information regarding the experience of the firm. This should include the types of projects undertaken.
3. Capacity for performance: Identify the title of staff available to be assigned to provide services.

Respondents will be evaluated according to the following factors:

1. Qualifications: 20 Points
2. Experience: 20 Points
3. Capacity of the Consultant: 20 Points
4. Familiarity with the HOME Project: 40 Points

Interested parties must submit their qualifications for consideration by Monday, July 16, 2018 at 9:00 a. m.

Information should be mailed to: Office of the County Administrator, ATTN: RFP 2018 HOME Project: P. O. Box 689, Port /Gibson, MS 39150. Proposals may be hand delivered to: Office of the County Administrator, 510 Market Street, Port Gibson, MS 39150

For more information contact Kenneth D. Ross, County Administrator, at 601- 437-5216.